

Maintenance Service Checklist

Date	VIN or Plate Number	Year	Make/Modal	Van Number	Mileage Reading

Basic Service List

- Oil & Filter changed
- Chassis lubed
- Tires: Rotate and/or Balanced
- Tire Pressure: RF _____ LF _____ RR _____ LR _____
- Brakes [Brake Lines, Hoses, Emergency]
- Ball Joint, Suspension, & Shocks
- U-Joints
- Exhaust System
- Master Cylinder & Wheel Cylinder
- Fluid Level inspected:
 - Washer
 - Brake
 - Radiator
 - Transmission
 - Power Steering
- Differential and Radiator
- Air Conditioner Assembly and Heater
- All Belts and Hoses inspected
- Battery, Cable, and Post
- Windshield Wiper Assembly
- Horn, Seat Belts, and Safety Equipment
- Lights:
 - Head Lights
 - Front & Rear Turn Signals
 - Brake Lights
 - Parking Lights
 - Back-up Lights
 - Interior and Dash Lights
- Lift [Inspect & Lube] if installed in vehicle

Additional Service List

- Filters replaced:
 - Air Filter
 - Fuel Filter
 - PCV Filter
- Radiator Fluid changed
- Wheel Bearings
- Engine seals
- Transmission serviced
- Spark Plugs
- Tune-Up

Trouble with Vehicle:

Parts/Materials Used:

Comments:

Mechanic Signature: _____

Date: _____

Driver's Name: _____

Date: _____