

DBE Newsletter

Volume 1, Issue 2

Tennessee Department of Transportation, Civil Rights Office

Fall 2005

In This Issue

Meet Some TDOT DBEs.....	2
DBE Project Goals	2
Partnership News	3
Newly Certified DBE Firms....	3
DBE Calendar.....	4

Cammie Davenport Woodle

TDOT Leadership from the Office of Civil Rights



Cammie Davenport Woodle

Cammie Davenport Woodle has brought a strong advocacy background to the position as Executive Director of the TDOT Civil Rights Office. She worked to promote economic development through civil rights advocacy and fair housing practices in Davidson County, Tennessee prior to joining TDOT in May, 2003.

Ms. Davenport Woodle felt a "natural calling" to join the Civil Rights Office at TDOT. "It was the mission of TDOT that attracted me. Civil rights for everyone. When one person loses (civil rights), all of us lose."

Ms. Davenport Woodle, an advocate for TDOT contracting firms, makes sure they have what they need while doing business with TDOT. One benefit is raising the awareness of the businesses she serves. Business Resource Group is an important factor in that accomplishment as TDOT Supportive Services Provider.

Ms. Davenport Woodle emphasizes the vital role of TDOT Supportive Services. Besides providing the assistance to become certified with TDOT, BRG supports contractors with information on upcoming projects and bid opportunities. BRG also provides the expertise and experience to help businesses grow in their operations, marketing, and technology.

Ms. Davenport Woodle strives to help businesses "get outside of the box" in their ability to increase revenue and become prime contractors within the TDOT system. The advice given

cont. page 3

Name This Newsletter CONTEST

CONTINUES...

Be sure to check the
calendar of events
on page 4.

Bonnie Daniels: A Key to the Success of BRG's Supportive Services Program

Bonnie Daniels is the Administrative Assistant for Memphis-based Business Resource Group. Applicants for DBE certification and contractors may call the BRG toll free hotline, facsimile, e-mail, and of course attend up close and personal quarterly meetings.



Bonnie provides support, such as notifying DBEs of the Quarterly Meetings for each region, calling DBE contractors to remind them of meetings in their areas, and following up to note RSVPs for training. In addition, Bonnie coordinates the assessments required by TDOT

cont. page 3

Meet Some TDOT DBEs

Welder Fabricates His Own Company Ladder

Fred McFarland developed McFarland Welding, Fabrication, and Erection out of his own hard ambition and welding experience from his youth. His company moved to Memphis, Tennessee, in 1971. Mr.



Fred McFarland

McFarland had to work on the side until he could support his employees and move back home.

Business Resource Group (BRG) and Mr. McFarland scout various applications to bid on TDOT projects. Many of his services are not readily visible such as reinforcement within barrier walls along the expressway or the tubing rails on bridges. Work areas in Memphis include the Pyramid Arena, Airport Parking Garages, MATA bridges on Madison Avenue, Nonconnah Parkway, and relocation of the National Guard from Democrat Road.

Expanding within the TDOT system is one of McFarland's primary goals with the help of BRG. Another goal is to hire more minority workers and create jobs that will add to the TDOT DBE Supportive Services Program.

TDOT Contracting Is More than Construction



Dorothy Sinclair

Dorothy Sinclair and Elizabeth Hodges followed the rules of wisdom in starting their business. They decided to explore the market first and began to educate themselves through workshops.

First they investigated items the government purchases. Dorothy and Elizabeth selected the lighting industry. Their due diligence paid off. Thus, the ladies founded Brighter Days and Nites, LLC.

The business grew very fast last year. Their first contract was with Memphis Light Gas and Water in Memphis, and since then with TDOT, the Memphis Airport Authority and Shelby County government.

The "Liteladies" (as they are called) supply bulbs, ballasts, tubes, sports or area lighting, fixtures, flashlights, batteries, outdoor and roadway lighting, and streetscapes.

Brighter Days and Nites, LLC was first introduced to the TDOT certification process at one of the Business Resource Group DBE Supportive Service Regional Breakfast Meetings. Once certified by TDOT, Brighter Days and Nites became a member of the Memphis Area Contractors Association. BRG assists them with bidding as a TDOT supplier.

Dorothy Sinclair said, "Take every workshop offered and explore every resource available." She said help like she receives at Business Resource Group will always add to the success of her business.

Construction Planning TIPS

Prequalification

All construction firms interested in doing business with TDOT must complete the "prequalification questionnaire" form and submit it to the Department of Construction each year.

The Prequalification Questionnaire must be filed on a form provided by TDOT Construction Department. The form shall be filled out completely and accurately. This shall be evidence by sworn affidavit, signed by an authorized signatory.

What's New! For Firms Desiring or Having a Negotiated Engineering and/or Technical Services Contract(s):

- TDOT no longer uses the DOT CS-100 or DOT CS-200. It has been changed to DT-0330 Part I and DT-0330 Part II.
- Two new identifiers are on the Standard Invoice Format; 1) A PIN (Project identification number); 2) "Project Monitor" as opposed to "Design Manager."
- The External Audit Office of TDOT

will not approve consulting firms which do not have a full twelve (12) months of financial data.

- New "Standard Procurement Policy for Engineering and Technical Services" is posted as a link on TDOT "Consultant Information" web page.

SEE all this and MORE by visiting the TDOT website:

www.tdot.state.tn.us

(click) Business w/ TDOT

(then click) Consultant Information

PARTNERSHIP NEWS

Contract Compliance Officers

DBEs who want to bid on jobs listed in the Lettings should call the Regional Contract Compliance Officers in order to be listed on the TDOT website. This allows the Primes to identify those DBEs and contact them.

Contract Compliance Officers are:

Region 1 - Joshalyn Hundley
(865) 594-9529

Region 2 - Margemyrea Davidson
(423) 510-1222

Region 3 - Virgil White Owl
(615) 350-1026

Region 4 - Natalie Douglass
(731) 935-0197

Networking Up Close and Personal with Primes

All DBEs are invited to join the Contract Compliance Officers at the scheduled Lettings in Nashville. This is a great opportunity to network with the Primes. Please see page 4 for the Letting Schedule.

TDOT Leadership...cont

to contractors is to be more aggressive and don't depend on any one contracting agency for business. "Taking every opportunity to learn in workshops will help a business get to the "next level."

Ms. Davenport Woodle's participation with other professional organizations includes: Member of the Subcommittee on Civil Rights for the American Association of State Highway and Transportation Officials; Vice President of the Southern Transportation Civil Rights Council; and Commissioner Nicely's representative on the Governor's Office of Diversity Business Enterprise (Go-DBE) Partnership Team.

The valuable leadership Ms. Davenport Woodle contributes to Tennessee's economic development through TDOT is a great asset to the state. Business Resource Group is an essential catalyst and anchor in that contribution.

Key to Success...cont

for current contracting DBEs.

Potential contractors are the lifeblood of TDOT's DBE program. When a potential contractor is certified as a TDOT DBE, Bonnie contacts that entity, orients the candidate regarding BRG's services, and monitors the DBEs progress.

There are four primary communication processes through which BRG: 1) coordinates the DBE evaluation and assessment process; and 2) receives feedback from the DBEs on the Supportive Services Program; 3) assures DBEs are notified of Bids and recruit possible contractors to bid on projects; and 4) collects data on the contact BRG makes with DBEs.

— WELCOME — Newly Certified DBE Firms

Company Name	Region
SkyBridge Global Mr. Satish Shoh	Out-of-State
TABORCO Mr. Tommy Tabor	4
Kc Management Group Ms. Camelle W. Logan	4
Rosales Gottemoeller & Associates, Inc. Mr. Miguel Rosales	Out-of-State
Pro Clean Solution, Inc. Mr. Anthony Warr	4
J & J House Doctor Ms. Orlenda Williams	4
J. Wells & Associates Ms. JoVita Wells	1
SMS Contractors Mr. George Sanders	4
The Artis Group, Inc Mr. Sherman Artis	Out-of-State
Haibach Trucking Ms. Sally J. Haibach	Out-of-State



Go.

Tennessee Department of Transportation
Civil Rights Office

Toll Free: 888.370.3647



DBE Supportive
Services Program

Toll Free: 866.765.4274

info@businessresourcegroup.biz

Copyright Notice

The DBE Newsletter is property of the Tennessee Department of Transportation and Business Resource Group. Any use of the information in this publication without the written consent of TDOT Civil Rights Office is prohibited.

TDOT DBE CALENDAR

Letting Dates 2005 - 2006

December 9 (2005)	
February 3	July 14
March 17	September 1
April 28	October 27
June 14	December 8

TDOT DBE Annual Meeting

November 9, 2005
Speaker:
TDOT Region 3 Office
6601 Centennial Blvd.
Nashville, TN

BRG DBE Regional Meetings

Construction Prequalification Rulemaking Hearing

November 21, 2005
Check www.tdot.state.tn.us
for time and location of Hearing.



Go.

Disadvantaged Business Enterprise
Supportive Services Program



P.O. Box 383301
Germantown, TN 38183

