

# Title VI E-Report



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## TITLE VI NONDISCRIMINATION STATEMENT

It is the policy of the Tennessee Department of Transportation to ensure compliance with Title VI of the Civil Rights Act of 1964; 49 CFR, Part 21; related statutes and regulations to the end that no person shall be excluded from participation in or be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance from the U.S. Department of Transportation on the grounds of race, color, sex, age, disability or national origin.

## MISSION STATEMENT

To plan, implement and provide guidance to prevent discrimination in federal aid programs and activities.

## Title VI Program Staff presented at the TDOT's Governor's Highway Safety Office Annual Grantee Training

Recently, the Governor's Highway Safety Office (GHSO) conducted Annual Grantee trainings in Jackson, Murfreesboro, and Knoxville for agencies that received grants through the GHSO. These trainings enable the GHSO to provide its grantees an overview on grant management, reporting and monitoring, and media/printing/publications.

The Civil Rights Office (CRO) Title VI Program staff was invited to give a brief overview on Title VI/ Limited English Proficiency (LEP) requirements. Kelsey Finch (Regions 1 & 2), Pamela Sharp (Region 3 & headquarters), and Sylvia Odum (Region 4 & headquarters) presented in their respective regions. In addition, a booth was set up to display Title VI posters, brochures, and newsletters. Many of the grantees visited the booths

asking questions that relate to meeting their Title VI requirement in regards to training and resources available to assist them with Title VI compliance .



Pamela Sharp, Title VI Specialist, answering questions asked by a GHSO grantee

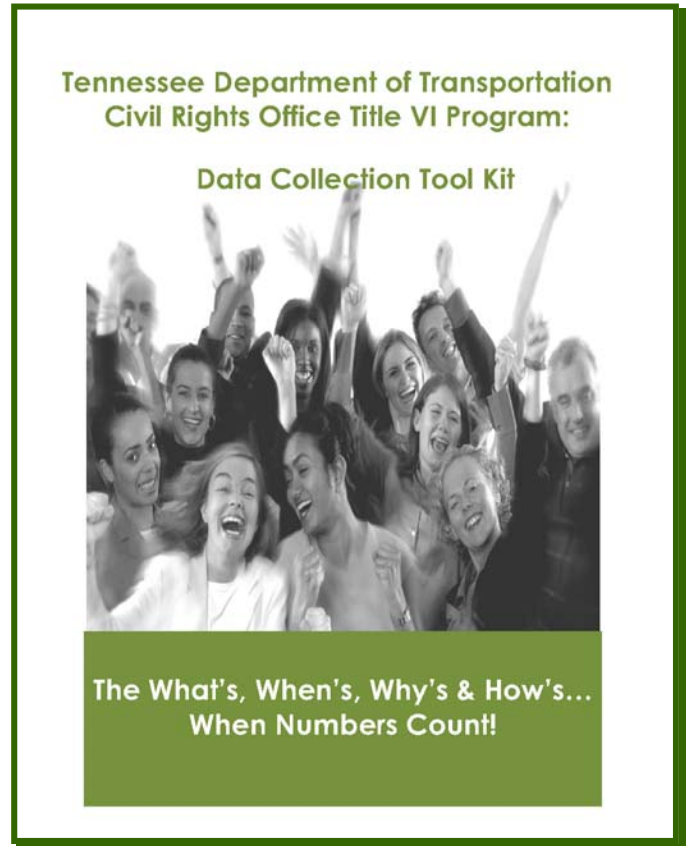


Brochures on display table

# New Data Collection Toolkit

The CRO Title VI Program staff recently posted its Data Collection Toolkit online at [www.tdot.state.tn.us/civil-rights/titlevi/documents/DataCollectionToolkit.pdf](http://www.tdot.state.tn.us/civil-rights/titlevi/documents/DataCollectionToolkit.pdf). The toolkit was developed to serve as a resource to TDOT subrecipients. It is intended as a guide for the Tennessee Department of Transportation's (TDOT) subrecipients, e.g., local government agency, rural and urban transits (non-profit transportation providers), airports, contractors, consultants, and any entity that receives Federal financial assistance through TDOT.

Data collection is a critical step in the analysis process and a very integral part of an effective Title VI Program. The toolkit discusses: 1) **Why** subrecipients should collect data; 2) **What** data must be collected; 3) How to determine **when** to collect the data; 4) **What** are good data collection methods; and 5) **How** much data to collect.



The screenshot shows the U.S. Census Bureau website. The main heading is "2010 RESIDENT POPULATION" with a large number "308,745,538" below it. To the right is a map of the United States. Below the population number are links for "Learn more about your state" and "Data Map", "Animation", "Video", "News", "Director's Blog", and "Census Blog".

On the left side, there is a navigation menu with categories like "Redistricting Data", "New on the Site", "Data Tools", "American FactFinder", "Jobs@Census", "Catalog", "Publications", "Are You in a Survey?", "About the Bureau", "Regional Offices", "Doing Business with Us", and "Related Sites". There is also a "Follow us on Twitter" button.

On the right side, there is a "Read our Census Blog" section, a "Data Finders" section with "Population Clocks" showing "U.S. 310,876,393" and "World 6,901,836,630", and a "Population Finder" section. Below that is a "Find An Area Profile with QuickFacts" section and a "Latest Economic Indicators" section.

At the bottom of the page, there is a footer with "U.S. C E N S U S B U R E A U" and "Accessibility | Information Quality | FOIA | Data Protection & Privacy Policy | U.S. Dept. of Commerce".

# Introducing the 2011 Title VI Advisory Committee

The Title VI Advisory Committee serves as an administrative advisory committee to the CRO Title VI Program, ensuring that TDOT programs, contractees and service beneficiaries comply with the provisions of Title VI.

CRO Title VI Program Staff would like to recognize the 2011 Title VI Advisory Committee Members: Sandra Hoff, Transportation Manager, Research; Angie Midgett, Transportation Manager, Long Range Planning Division; Luanne Grandinetti, Communication Manager, Community Relations Division; Joe Matlock, Transportation Planner, Environmental Division; Jeff Hodge, Director, Right-of-Way; Jerry Hatcher, Assistant Director, Construction Division; and, LaRosa Collier, Transportation Manager, Multimodal.



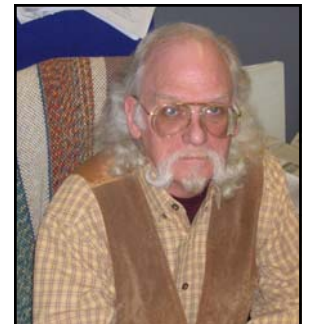
Sandra Hoff



Angie Midgett



Luanne Grandinetti



Joe Matlock



Jeff Hoge



Jerry Hatcher

The CRO would like to acknowledge and thank the former Title VI Advisory Committee members, most of whom served two or more years: Sherri Carroll, Director, Program Operations of Multimodal Transportation Resources; Jim Currey, Operations Specialist, Aeronautics; Neil Hansen, Enhancement Grant Coordinator, Local Programs; Debbi Howard, Roadway Specialist, Project Planning; Jeff Jones, Director, Design; and, John Nichols, Facility Environmental Compliance Coordinator, Environment.



LaRosa Collier

# Title VI Training held in Region IV

Annually, the CRO conducts training in each region of the state for subrecipients who require Title VI training certification and for those who prefer the classroom experience over the CRO's online training. In November 2010, the CRO Title VI Coordinator, Sylvia Odum, kicked off training at the City of Germantown The Great Hall and Conference Center located at 1900 South Germantown Road, Germantown, Tennessee. The forty-three (43) attendees, included representatives from the City of Lakeland, City of Arlington, Dyersburg, the TM Group, Franklin, University of Tennessee Health Science Center, City of Bolivar, City of Germantown, Shelby County Government, Town of Somerville, Town of Collierville, Kimley-Horn and Associates, Compliance Management Solutions, Memphis/Shelby County Metropolitan Planning Organization, City of Bartlett, and Metropolitan Interfaith Association, filled the conference center.

These annual Title VI trainings are designed to assist the agencies with developing and/or enhancing their Title VI compliance program efforts. The training consists of seven (7) components; to include, an introduction and overview of Title VI program responsibilities, Title VI impacts, complaints, compliance and enforcement, and strategies for preventing discrimination.

The CRO executive director, Cammie Davenport Woodle, and staff of the CRO Title VI Program would like to acknowledge and thank

Chuck Porter, Manager of The Great Hall and Conference Center, and George Brogdon, Assistant Administrator of Germantown for hosting the training at *The Great Hall*.



**Left to right:** Chuck Porter and George Brogdon



Inside of The Great Hall, City of Germantown

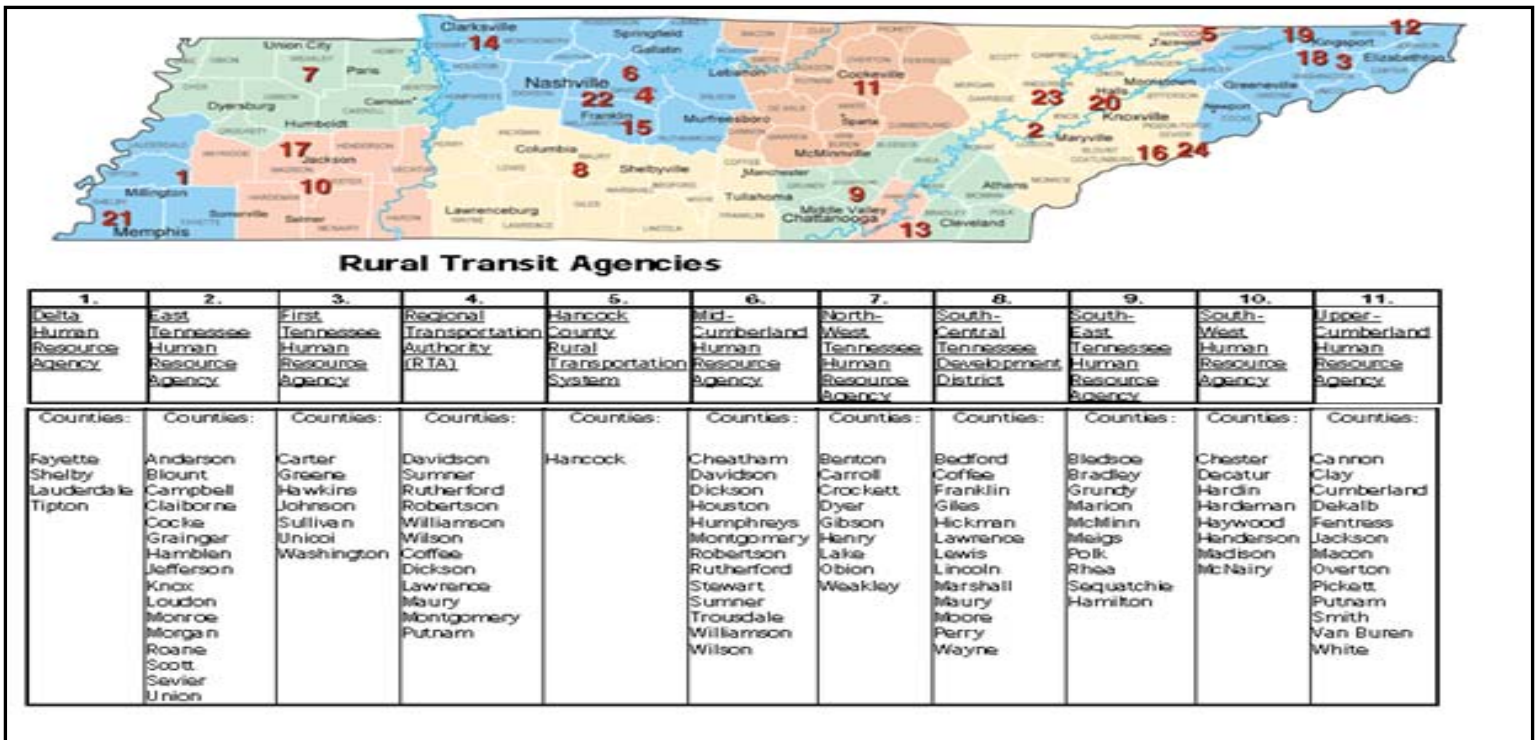
# Rural Transit Teleconference Held

In its continuous effort to provide education and outreach to its community of sub-recipients, the TDOT CRO tries a variety of approaches to engage and educate its audiences on the many facets of Title VI. One approach in particular that has proven to be productive is the quarterly teleconference that's held with the rural transportation providers.

The teleconferences enable the CRO staff to gauge what is going on in the various transportation communities throughout the state of Tennessee. They also keep the CRO apprised of any potential Title VI issues; and most importantly, it allows the practitioners and CRO staff to interact on a regular basis, sharing ideas and strategies on how to promote and promulgate Title VI.

In January 2011, the CRO staff held its first teleconference of the calendar year with the rural transits providers. The agenda items included: Data Collection; Public Participation; Burden and Benefits Analysis; Breakdown of Boards and Committees; Complaint Log and Procedures; Reporting Requirements; State and Federal Monies/Grant Breakdown; and, DBE Participation.

Even though the agenda was packed-full of challenging topics, the CRO staff kept to its schedule. The teleconference, as usual, was well received, and began another year of ensuring that the rural transportation providers and the CRO are all on one accord...ensuring that transportation needs are met in a non-discriminatory manner.



# Celebrating Black History Month

African-Americans have played an important role in shaping the nation's transportation systems throughout the country's history, pioneering new technologies and building infrastructures that enable economic growth and prosperity. In commemorating Black History Month we have noted some interesting facts about prominent African Americans who were involved in molding the transportation system.

**Frederick M. Jones** patented the air-conditioning controlling device to enable the transportation of perishable food using trucks and rail cars, and also patented the gas engine starter and a control device for internal combustion engines.

**Elizabeth "Bessie" Coleman**, a daring stunt pilot known as Queen Bess, was the first African-American woman to become a licensed airplane pilot in 1921 and the first United States citizen of any race or gender to hold an international aviation license from the Federation Aeronautique Internationale.

**Humphrey Reynolds** invented the safety gate for bridges to prevent cars and pedestrians from entering the tracks at the same time a train is approaching.

**Elinor Williams** became the first African-American woman to be an air traffic controller in 1968 and the first African-American woman to manage an Air Route traffic Control Center.

**Barrington Irving** became the first African-American and youngest individual at 23 to fly solo around the world in his custom-built Columbia 400 named "Inspiration" in June 2007, and founded the nonprofit organization Experience Aviation, Inc. to introduce youth to aviation and aerospace and to address the shortage of young people pursuing careers in those fields.

**Willa Beatrice Brown**, the first African-American woman to receive a United States private pilot license 1938, helped found the National Airmen's Association of America in 1939. She later became the coordinator of war-training service for the Civil Aeronautics Authority, and served as the first African American female officer in the Civil Air Patrol.

**Granville T. Woods** invented over a dozen devices to improve the railroad system including his most notable invention in 1887, the synchronous Multiplex Railway Telegraph, which enabled communications between trains to help improve accidents and collisions.

# Save the Date

The Civil Rights Office would like to invite and encourage local governments to attend the STCREC 2011 Civil Rights Training Symposium. Please see flyer below:

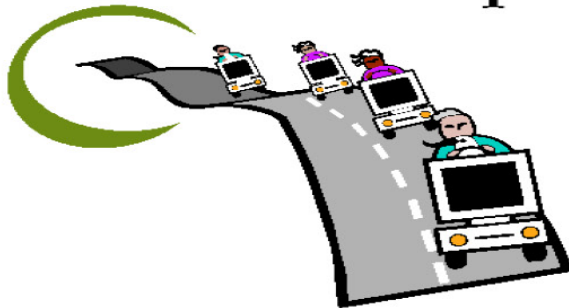


2011 Training Symposium



Civil Rights

A Stimulus in  
Transportation



**Save the Date**

**July 11 - 13, 2011**

**Atlanta, Georgia - Hyatt Regency Hotel**

Hosted by the Southeastern Transportation Civil Rights Executive Council

# Contact Information

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If you would like to receive the quarterly Title VI E-Report, please contact

Pamela Sharp at [Pamela.Sharp@tn.gov](mailto:Pamela.Sharp@tn.gov)

To request Title VI Training, please contact Sylvia Odum at [Sylvia.Odum@tn.gov](mailto:Sylvia.Odum@tn.gov)

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